

City of Hamilton / Canadian Pacific Railway (CPR) Liaison Committee

Terms of Reference

Committee Name:

City of Hamilton / Canadian Pacific Railway (CPR) Liaison Committee

Committee Purpose:

To provide a forum for the exchange of information and resolution of issues between the City of Hamilton and CPR.

Membership:

Staff from the CPR and the City of Hamilton Administration as well as two (2) representatives from Council. It is suggested that the Chair of the Planning and Economic Development Committee and the Councillor from Ward 1 be appointed to this Liaison Committee.

Membership can be expanded to include community representation after the Liaison Committee has met several times and a list of issues is identified.

The Liaison Committee will be co-chaired by the CPR representative(s) and the Chair of the Planning and Economic Development Committee.

Operations of the Committee:

The Liaison Committee will meet three (3) times a year or at the call of the Chair as issues arise (ie: September / February / June).

The City will provide clerical support to the Liaison Committee in terms of agenda preparation and minute taking.

The Liaison Committee will seek consensus on issues and membership representation and there will not be any formal voting procedure or quorum.

The Chair of the Planning and Economic Development Committee will provide minutes to the Planning and Economic Development Committee to keep them informed of the issues and outcomes pertaining to this Liaison Committee.