

CITY OF HAMILTON

**PLANNING AND DEVELOPMENT DEPARTMENT
General Manager's Office**

Report to: Chairman and Members Planning & Economic Development Committee	Submitted by: Lee Ann Coveyduck General Manager
Date: July 16, 2004	Prepared by: Lee Ann Coveyduck (905) 546-4339

**SUBJECT: Creation of a City of Hamilton / Canadian Pacific Railway (CPR)
Liaison Committee (PD04201) (City Wide)**

RECOMMENDATION:

- (a) That Report PD04201 respecting the creation of a City of Hamilton / Canadian Pacific Railway (CPR) Liaison Committee be received for information.
- (b) That the Chair of the Planning and Economic Development Committee and the Councillor from Ward 1 be appointed as Councillor representatives on the City of Hamilton / Canadian Pacific Railway (CPR) Liaison Committee.
- (c) That the Canadian Pacific Railway Community Advisory Panel item, referred from the Planning and Economic Development Committee of February 3, 2004, be identified as completed and removed from the Planning and Economic Development Committee Outstanding Business List.

Lee Ann Coveyduck
General Manager
Planning and Development Department

EXECUTIVE SUMMARY:

The Planning and Economic Development Committee asked staff to investigate setting up a Community Advisory Committee between the City and the Canadian Pacific Railway (CPR). In discussions with City and CPR staff, it is suggested that a joint Liaison Committee be struck rather than a formal Advisory Committee to provide a forum for the exchange of information and resolution of issues. It would be desirable to have Council representation on this Committee and it is suggested that the Chair of the Planning and Economic Development Committee and the Councillor from Ward 1 sit on

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the Liaison Committee. A Terms of Reference for the Committee is attached to Report PD04201 for information.

BACKGROUND:

At its meeting of February 3, 2004, the Planning and Economic Development Committee asked staff to investigate the details of how a Canadian Pacific Railway Advisory Panel would be set up, the operations, the mandate etc.

City staff discussed various options with CPR staff and there was a consensus from both City and CPR staff that a Liaison Committee approach that would provide a forum for the exchange of information and resolution of issues through consensus decision making would be the preferred option over a formal Advisory Committee Panel that would require formal voting procedures and a quorum etc.

Once the Liaison Committee meets several times to deal with the resolution of issues between the two (2) organizations, then the Committee can be expanded to add community representation in order to deal with issues of community interest.

ANALYSIS OF ALTERNATIVES:

Option 1- **Establishing a Liaison Committee** between the City and the CPR as set out in the Terms of Reference detailed in Appendix A to Report PD04201. This Committee would provide a forum for the exchange of information and resolution of issues between the City and CPR and would be expanded to include community representation once internal issues between the City and CPR are discussed. Option 1 is the preferred option with both CPR staff as well as City staff, as it will better allow for consensus decision making and problem resolution than a formal Community Advisory Panel as set out in Option 2. The Chair of the Planning and Economic Development Committee would forward minutes to all members of the Committee to keep them informed of the outcomes of the meetings. It is suggested that the Committee meets three (3) times a year or at the call of the Chair.

Option 2 – **Establishing a Community Advisory Panel** that would be more formal in nature and be constituted as an Advisory Committee to the Planning and Economic Development Committee with voting procedures, quorum, etc. This option would be established in conformance with Section 6 of the City's Procedural By-law as it pertains to the establishment of Task Forces or Advisory Committees.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Financial – N/A.

Staffing – The time commitment to attend the meetings will be covered by existing staff resources.

Legal – N/A.

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POLICIES AFFECTING PROPOSAL:

N/A.

**CONSULTATION WITH RELEVANT
DEPARTMENTS/AGENCIES:**

Staff from the CPR has been consulted and is in agreement with the recommendations contained in this report.

CITY STRATEGIC COMMITMENT:

This recommendation implements Council's strategic commitment to pursue new opportunities to enable more people to share their views and contribution to the City, Council and its services. Liaising on a regular basis with the CPR will allow the City to hear concerns and work towards a resolution of the issues.

LAC:cad
Attach. (1)